



KISS-N-RIDE SERVICE



ELC Kiss-N-Ride service begins on the first day of school, Monday, August 30th.

Kiss-N-Ride is a convenience offered to parents and children in our 3-5 year old programs. It is NOT available to students in our Parents' Morning Out programs that are required to walk in and out each day. Parents or caregivers can drive up to the back door of the preschool and ELC staff will oversee the arrival/dismissal of your child into and out of their classrooms directly from your vehicle. During arrival, children in the Preschool, PreKindergarten and Junior Kindergarten programs will be met in their vehicle at the rear entrance between 9:15 and 9:25 am. Dismissal is between 12:15 and 12:25 pm.

- You must register your child (children) in order to participate in our Kiss-N-Ride pick-up service, even if you only plan to use it occasionally. A registration form is attached. After we receive your registration, Kiss-n-Ride visor tags will be assigned to each family. You may turn this form in any time during the school year, but *please allow up to 2 weeks* to process your paperwork. To begin Kiss-N-Ride the first day of school, please turn this form in *no later than August 15th* so that we have ample time to prepare your visor tags for distribution during our *Teacher Meet & Greets*.
- **Cell phones must be turned off during Kiss-N- Ride, and while you are moving in the Church parking lot.** *The line moves slowly and irregularly, we need everyone's full attention to avoid all accidents.*
- Your child's teacher will be given a name tag for your child to wear at dismissal. You will receive for your car:
 - If your child is a single rider, you will be given 2 car visor tags/name strip tags.
 - If your child will ride in a group (carpool), you will be given:
 - 1 number tag (to pick up all children in your group) – all drivers in the group will be given the same number. Kiss-N-Ride number tags are only distributed when we have registrations from all children listed on your form.
 - 2 name strip tags (for days when you pick up just your child).
- Please remember you must use your visor tag each time you use Kiss-N-Ride. **We cannot dismiss a child to a car unless we see our school's official tag.** If you leave your Kiss-N-Ride tag at home or in another car, please walk in and pick up your child. The whole purpose of tagging your car and child is to enable the line to run smoothly and quickly so that cars do not back up on Ashton Avenue.
- Please remind your child that using the Kiss-N- Ride service is a privilege. We need their cooperation to help our Kiss-N- Ride to flow quickly and safely. If your child does not follow the directions given by the staff at Kiss-N-Ride, they will not be allowed to use this service.
- We sincerely ask that you do not greet us with "Kiss-N- Ride surprises" in the line. If you need to make a change to your child's pick-up routine, please call the office before hand or walk in for pick-up.
- Failure to comply with these guidelines will prohibit you and your child from using this service.
- We appreciate your full cooperation, which enables us to provide you with a safe and convenient service.

Kiss-N-Ride Registration Form

Please complete Parts 1, 2 and 3

I hereby give permission for my child, _____
(Full Name) (Bear Color)

(circle your child's days of attendance) MWF T&TH 5-Day

PART 1 _____ To ride as a single
 _____ and to ride with the following children:

<u>Name</u>	<u>Bear Color</u>	<u>Days of Attendance</u>
_____	_____	MWF T&TH 5-DAY
_____	_____	MWF T&TH 5-DAY
_____	_____	MWF T&TH 5-DAY
_____	_____	MWF T&TH 5-DAY

PART 2 To leave school with the following adult drivers (remember to include yourself):

<u>Name</u>	<u>Phone</u>
_____	_____
_____	_____
_____	_____
_____	_____

PART 3

My signature below indicates I have read and agree to abide by all the Policies for Kiss-N-Ride (please keep front copy for your records). Permission must be received in writing for your child to leave school with anyone other than parents or designated Kiss-N-Ride drivers. We will not accept verbal instructions from a child.

Signature of Parent: _____ Date: _____

Parent's Printed Name: _____

Home Phone: _____ Cell Phone: _____